

Youth Ministries Department Potomac Conference

Master Guide Ministry

Master Guide (MG) Ministry

The Master Guide Ministry will be led by the Potomac Conference Youth Ministries Department Director.

Master Guide Clubs

MG Clubs can be formed in a single church or by a collection of churches as needed to fulfill the needs of Master Guide candidates.

Requirements for Participation:

Members of any MG Club MUST be in active service as leader/staff of any approved church ministry.

- The MG Club exists primarily for Adventurer Clubs, Pathfinder Clubs, Youth Ministries, and church ministries.¹ It is therefore intended for both training and support for all the leaders of Adventurers, Pathfinders, Youth Ministries, as well as any other church ministry programs of the church.

PURPOSE/OBJECTIVES

The objective of a MG Club focuses on leadership development, discipleship, outreach, and evangelism.

The purpose of the Master Guide clubs is to:

- Train new MG candidates
- Mentor existing Master Guides
- Involve MG club members in the church community through social activities that foster support and Christian friendship amongst existing and aspiring Master Guides.

Master Guide Club Organization Process

- MG Clubs will be formed.
- The Youth Ministries Department Director, or an assigned Master Guide Committee member, will meet with Local Church Master Guide Club Directors to ensure awareness of intent, purpose, and objective of this ministry.
- Once Club is approved, the Youth Ministries Department Director, or an assigned Master Guide Committee member, will delegate authorization to train and invest Master Guide candidates. (Authorized trainers/investors could be MG Area Coordinators, Local MG Club Directors, Pastors, or any church ministry leaders).
- Authorized trainers/investors must be an invested Master Guide recognized by the Potomac Conference and an active member in good standing of the Seventh-day Adventist Church,

¹ North American Division Master Guide Club Manual, page. 6



actively serving in any ministry under the Youth Department, or any other approved church ministry.

Master Guide Training, Review & Investiture Process

- MG candidates will complete registration form.
- MG candidates will complete the specified requirements and document proof of completion. (Portfolio/Binder either hard or soft copy)
- All requirements must be satisfied within a maximum of 4 years prior to investiture date.
- MG trainings will be programmed, coordinated, and presented by the MG Committee as they are needed.
 - MG candidate is free to attend any approved training of their choosing in order fulfill the requirements for the MG curriculum.
- Upon completion, MG Portfolio will need to be sent to the people mentioned below by the Pathfinder Director of the club that the Master Guide(s) is assigned to. If there is no named Master Guide Club Director, the portfolio will then be reviewed and signed off for final approval.
 - For English, please send to Kevin Snaith (contact him via: snake150@gmail.com or 703-577-3985 to decide.)
 - For Spanish, please send to Pastor Henry (contact him via: pr.henryschimpf@gmail.com or 571-241-6533 to decide.)
 - If you there is a MG Club Director assigned, then follow the steps below:
- Upon completion, MG Portfolio will be reviewed and signed off by the candidate's MG Club Director confirming agreement to submit to conference review panel for final approval.
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- The completed MG portfolio will be submitted to the Potomac Conference Youth Ministries Department Director no later than six (6) weeks prior to anticipated date of investiture.
- The candidate will be scheduled for MG panel interview during the closest quarterly review date
 - MG Reviews will be held 4x/year (1x/quarter)
 - Or in a special occasion, the MG panel review can be done at a different time.
- The candidate will have a MG panel interview.
 - The MG panel will be comprised of the Conference Youth Ministries Department Director, the assigned Master Guide Committee member(s) and/or MG Club Directors
- The candidate's portfolio will be reviewed by the MG review panel.
- Official review is confirmed by the signing of portfolio by the Potomac Conference Youth Ministries Department Director
- Once approved, MG candidate is free to be invested at a location of their choosing.
- The candidate's MG investiture certificate will be filed with the conference by the local church MG Club Director

DIRECTORS:

- Anyone currently pursuing MG: Please submit their name(s) to the assigned MG Area Coordinator and let he/she how far along in the process they are.

COORDINATORS:

- Assist the Conference Youth Ministries Department Director in identifying the MG candidates within your clubs and assisting the club directors or other MG mentors/trainers with resources and/or teaching classes as needed.



MG PANEL REVIEW MEETING:

- A review meeting will take place with the Conference Youth Ministries Department Director, their trainer/mentor, and 1-2 assigned MG Committee members to affirm completion of requirements.
 - This is so that consistency can be created across the Conference regarding MG completion standards.
- Each candidate(s) will need to bring their binder/portfolio to present to the panel review group.
 - NOTE: MG Binder/Portfolio may be either a physical binder/portfolio or an electronic binder/portfolio if it is accessible during the review.

TIME LIMIT FOR REQUIREMENT COMPLETION:

- All Requirements for MG Investiture must occur within no more than 4-year period prior to investiture date.
 - Even if portions have been completed prior, they must be completed again within the 4-year period prior to investiture.

MASTER GUIDE REQUIREMENT SET TO BE USED: The version of requirements to be used by a candidate are the current NAD requirements (card) that are in effect when he/she begins to work on the Master Guide curriculum.

<https://www.clubministries.org/masterguides>

NOTE: The Pathfinder Area Coordinators will provide Master Guide seminars as requested by the Master Guide Committee, as the Master Guide Area Coordinators are selected to serve in different areas.

Pr. Jose A. (Josant) Barrientos Jr.

Youth Ministries Department Director

Potomac Conference

Email josebjr@pcsd.org

Cell 240-417-9988

office 540-886-0771 x 1234