



Potomac Conference Corporation of Seventh-day Adventists

Turkey (7 Churches)

May 12-23, 2019



Request for Payroll Deductions

_____ \$200 Non-refundable deposit required per person (employee and Spouse) by September 1, 2018

Please check (will be deducted in the September 2018 payroll)

Conference Subsidies:

\$1,500.00 for full-time exempt employee & \$750.00 for the spouse of a full-time exempt employee

Full payment for the Turkey Tour is due by March 1, 2019. Employee portion for the land tour will be approximately \$770.00 and \$1,520.00 for a spouse after conference subsidy and deposit excluding airfare and available employee continuing education funds. Monthly payroll deductions may be requested through November 2018 payroll. Please indicate below a dollar amount you would like deducted each month.

_____ September 2018 Payroll (in addition to \$200 Deposit)

_____ October 2018 Payroll

_____ November 2018 Payroll

_____ December 2018 Payroll

_____ January 2019 Payroll

_____ February 2019 Payroll

By signing below I authorize Potomac Conference Corporation to make the payroll deductions as stated above.

Name (please print)

Signature

Email

Daytime Phone

Form to be submitted to Yanil Alcantara:

yanila@pcsd.org
Potomac Conference Corporation of SDA
606 Greenville Avenue
Staunton, VA 24401