POTOMAC CONFERENCE CORPORATION
Human Resources
606 Greenville Avenue, Staunton, VA 24401
Office (540) 886-0771 | Fax (540) 904-0722
http://www.pcsda.org

EMPLOYEE MEMBERSHIP VERIFICATION

STATEMENT ON MEMBERSHIP:

Each employee of the Potomac Conference Corporation of Seventh-day Adventists (PCCSDA) and its various institutions or organizations is to be a member of the Seventh-day Adventist Church in regular standing.

Each employee should give evidence of a spirit of sacrifice by the dedication of time, talents, and energy to the cause of God and humanity.

It is expected that employees will have their membership in a PCCSDA church and pay their tithes and offerings to that church. (Church Membership and Employee Status, PCCSDA Working Policies, May 2015)

Please complete the information below to verify or begin the membership transfer process into a church within PCCSDA.

Name	Church Where Membership is Located	City, State	Date of Birth
Employee Name			/ /
Spouse Name (if applicable)			/ /
Child Name (if applicable)			/ /
Child Name (if applicable)			/ /
Child Name (if applicable)			/ /

Please write on back of form to add additional names.

If my membership is not within the Potomac Conference, I give authorization to the Conference Clerk to begin the transfer of my membership into the following church:

_____ _____
Name of church transferring to City, State

_____ _____
Signature Date