



## USER ACCOUNT AUTHORIZATION

Please create an eAdventist.NET user account for:

\_\_\_\_\_  
*First and last name of user (Please print or type)*

\_\_\_\_\_  
*Email address (Please print or type)*

with the following role:

☐ Church clerk (read-only)

☐ Pastor (read-only)

☐ Church clerk

☐ Other \_\_\_\_\_

I will not disclose my password to anyone. If I am aware that my password is being used by anyone else for any reason, I will notify the authorized person at the conference office and request an immediate password change. I also will not give out information from the membership database to unauthorized persons. I understand that if I disclose my password to anyone or give out unauthorized data, my right to use the membership database may be discontinued.

\_\_\_\_\_  
*User signature*

\_\_\_\_\_  
*Date*

I, the ☐ pastor (for church clerk),  
☐ conference secretary/HR (for pastor), authorize the person named above to

have the access specified to the membership data for following organization:

\_\_\_\_\_  
*Church name (Please print or type)*

\_\_\_\_\_  
*Authorizing signature*

\_\_\_\_\_  
*Date*

***Please mail or fax this form to  
your conference user administrator or conference clerk.***