

SEMINARY STUDENT ALLOWANCES (R 20)

Seminary students who are sponsored by the Potomac Conference may receive benefits as follows:

1. Monthly stipend as voted by Annual Council and the Potomac Conference Committee.
2. Health care assistance according to Potomac Conference policy.
3. Tuition assistance for dependent children according to Potomac Conference policy (See Tuition Assistance Policy).
4. Seminary students who are **in the field and then sent to the seminary** may receive the following moving allowances:
 - A. Moving van charges or other freight charges as approved by the Potomac Conference HR Department for personal household goods (receipts required).
 - B. Mileage at the current rate by direct route from the field assignment area to the seminary for one or two automobiles.
 - C. Food allowance at the regular per diem rates for the seminary student and family based on 500 miles per day (receipts not required).
 - D. Road, bridge, tunnel tolls as incurred by one or two automobiles (receipts not required).
 - E. Reasonable lodging expenses for the seminary student and family (lodging bills required).
5. Seminary students who are **returning to the field from the seminary** may receive the following moving allowances:
 - A. Moving van charges or other freight charge as approved by the Potomac Conference HR Department for personal household goods (receipts required).
 - B. Moving Allowance (When returning from Seminary, but not when going to Seminary).
 - C. Mileage at the current rate, by direct route from the seminary to the field assignment for one or two automobiles.
 - D. Food allowance at the regular per diem rate for the seminary student and family based on 500 miles per day (receipts not required).
 - E. Road, bridge, tunnel tolls as incurred for one or two automobiles (receipts not required).
 - F. Reasonable lodging expenses for the seminary student and family (lodging bills required).
 - G. Miscellaneous moving allowances per policy (see Moving Allowance policy).
6. While participating in an evangelistic campaign, the seminary student may be granted an amount equal to 8% of Remuneration Factor per week for up to six weeks.
7. Employee survivor benefits – See employee Survivor Benefits policy.