

STUDENT ACCIDENT INSURANCE - PROOF OF INSURANCE

Please complete the following information regarding your school's student accident insurance coverage and **return** this form to the Potomac Conference Office of Education **no later than August 31.**

Name of School _____

Name of Insurance Company _____

Telephone Number _____

Contact Person _____

Policy Number _____

Type of Coverage Provided _____

Annual Premium \$ _____

=====

Potomac schools are required to carry adequate accident insurance for each student enrolled, and this office must have on file a record of each school's student accident insurance coverage.

Communication, claims, invoicing, and all other paperwork is to be handled directly between your school and the insurance provider of your choosing, including Christian Educators Insurance Trust (CEIT).

Please **furnish our office with a copy of the coverage page** of your insurance policy if it is not with CEIT. If we have this on file we will not have to ask for it when you apply for an out of conference field trip.

Please provide information to your parents regarding deductibles and whether coverage is primary or excess.