

DUE SEPTEMBER 10

MED

**POTOMAC CONFERENCE
OFFICE OF EDUCATION**

**FOR SCHOOLS WITHOUT
DELEGATING NURSE**

VIRGINIA ONLY

AMINISTRATION OF MEDICATION BY SCHOOL PERSONNEL

School Year _____

School _____

Our school will dispense medication according to the policy set up by the Potomac Conference Office of Education for schools in Virginia that do not have Delegating Nurses. Our school board has elected to:

_____ **Have the parents be responsible for giving the medication. They will come to the school with the medication for their child and administer the medication.**

_____ **Our designated school staff member will be responsible for getting the parent/physician form PM signed and dispense the medication as directed by the physician. This designated person will see that the medication is kept in a secure place for the day.**

Principal/Head Teacher

Date

School Board Chair

Date